

# MANAGEMENT ACCOUNTANT

**Business function:** Business Support

**Closing date:** 28 February 2019

**Reports to:** Finance Director

**Start:** From March 2019

**Location:** Near Tonbridge, Kent

**Salary:** £30,000 to £35,000 depending on experience

**Terms:** Permanent full time. Flexible working considered.

## TRULY FIBRE, TRULY FAST

We're expanding our team as we transform broadband in Kent and beyond. If you'd like to join us on our exciting journey, we'd love to hear from you. We are building our own fibre optic networks to homes and businesses using Fibre to the Premises (FTTP) technology – this means we can offer our customers the highest speed and highest quality broadband services in the country – guaranteed! The Trooli networks are modern, future-proof and fit for the digital age.

## THE ROLE

We're a small company with a very exciting future. You will be a key member our finance team, helping the company achieve its growth targets by managing our financial transactions, producing financial forecasting and producing reports for the senior management team.

## Responsibilities

### Financial routines

- Responsibility for billing, sales ledger, direct debit collection and credit control
- Responsibility for supplier relationships, payments and purchase ledger
- Manage bank payments, cashbook reconciliation and credit card
- Calculation, presentation and payment of VAT
- Preparation and management of payroll
- Responsibility for regulatory compliance
- Line management of finance administrators: day-to-day communication, mentoring, performance management
- Regular reviews of working accounting practices and processes to ensure efficient and cost-effective operation.

### Forecasting

- Ongoing review of cash flow and production of forecasts
- Assist in the production of annual budget and periodic forecasting

## Reporting

- Produce financial statements including profit and loss accounts, budgets, cash flows, monthly management accounts, variance analysis with narrative
- Provide management reporting for decision-making, including project appraisal, evaluation and post-implementation analysis
- Report on company assets and liabilities including balance sheet account reconciliations and review of assets
- Liaise with auditors and assist with preparation of statutory accounts.

## Your qualifications and experience

You will hold a bachelors' degree and have at least two years' experience in accountancy. You may be full or part qualified (ACCA or CIMA) and ready to manage a finance team. You will also be an experienced SAGE user (SAGE 50), an experienced Microsoft Office user, and have advanced Excel skills.

## Your skills and personal attributes

- An exceptional communicator who can build relationships with ease
- Ability to prepare and present clear and well-structured reports to all levels of management
- Confident in leading a team
- A professional and commercial approach, with strong analytical and problem-solving skills
- Impeccable organisation and time management skills.

## Our values

- **Integrity:** be transparent and honest with our customers and with each other.
- **Passion:** be excited about what we do.
- **Develop:** invest in each individual.
- **Continual improvement:** work smarter, not harder.
- **Proactive:** take responsibility.
- **Teamwork:** support and collaboration.
- **Quality:** we do what we do well.

Trooli is a leading-edge technology company and as such we do not expect all our potential recruits to have experience in what we do. Don't worry, we are looking for highly motivated people who are excited by the prospect of a new challenge.

If you think you are the person we are looking for, please send your CV to [careers@trooli.com](mailto:careers@trooli.com) prior to the closing date.